Section 13 Electronic Approvals Processing

INTRODUCTION

Purpose   This section addresses electronic approval records and processes. The purposes of Section 13 are:

> **!**   To provide a structured document to be used for processing within electronic approval.

> **!**   To provide concepts for processing within electronic approval.

> **!**   To provide procedures for processing within electronic approval.

> **!**   To provide data entry instruction by screen for processing within electronic approval.

> **!**   To provide documentation and instruction for processing of as required reports within electronic approval.

All of the basic information required for processing within electronic approval is contained within this section.

Structure   This section is comprised of a minimum of 4 chapters. Chapter 1 addresses Concepts, Chapter 2 addresses procedures, Chapter 4 addresses the documents (screens), and Chapter 6 addresses any applicable as required reports and processing procedures. Each chapter will contain a table of contents for that chapter for ease of reference and location of desired information.